

**U.S. DEPARTMENT OF EDUCATION
WASHINGTON, DC 20202-6244**

FORM APPROVED
OMB NO. 1810-0657
EXPIRATION DATE: 3/31/2007

IMPACT AID PROGRAM

**INSTRUCTIONS FOR COMPLETING APPLICATION FOR DISCRETIONARY
CONSTRUCTION PROGRAM, SECTION 8007(b), ELEMENTARY AND SECONDARY
EDUCATION ACT**

Paperwork Burden Statement: According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1810-0657. This information collection is required to obtain benefits. The time required to complete this information collection is estimated to average 3.3 hours per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Education, Washington, D.C. 20202-4651. If you have any comments or concerns regarding the status of your individual submission of this form, write directly to: Impact Aid Program, U.S. Department of Education, 400 Maryland Ave., S.W., Washington, D.C. 20202-6244.

Please read these instructions and the application notice carefully before you complete the application. You should also review the authorizing statute (section 8007(b) of the Elementary and Secondary Education Act) and regulations (34 CFR Part 222), which provide detailed eligibility requirements, definitions of terms, and the specific requirements of various sections of the law. The authorizing legislation and regulations are available on the Impact Aid Program (IAP) Internet web site, <http://www.ed.gov/programs/8007b/index.html> or from the IAP. If you need further assistance in preparing this application please call the IAP at 202/260-3858.

WHO MAY APPLY

A limited number of local educational agencies (LEAs) that are eligible for funding under the Impact Aid Program and that meet certain fiscal capacity and effort requirements may apply for assistance under the discretionary construction program. See the program regulations beginning at 34 CFR 222.170 for complete eligibility requirements.

HOW AND WHEN TO APPLY

The deadline for submitting this application is April 23, 2004.

An applicant must prepare and file a complete application with the U.S. Department of Education, Director, Impact Aid Program, on or before the final filing date specified above. The original signed application and three signed copies including the application cover page, the Section 8007(b) Program Assurances and Certifications page, the SF-424D (Assurances - Construction Programs), and the Section 8007(b) Additional Department of Education Construction Assurances page are to be sent to the U.S. Department of Education before or on the deadline date. An applicant for an emergency grant must submit an independent certification by a local official that the deficiency in the school facility identified in the application threatens the health or safety of the occupants or prevents the use of all or a portion of the building.

An application cannot be considered timely filed and eligible for consideration for funding unless all of these documents are received or mailed with acceptable proof of mailing by the application deadline. Acceptable proof of mailing is: (1) a legibly dated U.S. Postal Service postmark; (2) a legible mail receipt with the date of mailing stamped by the U.S. Postal Service; and (3) a dated shipping label, invoice, or receipt from a commercial carrier. Private metered postmarks and mail receipts that are not dated by the U.S. Postal Service are not acceptable proof of mailing.

Mail the original signed application and three copies to:

**U.S. Department of Education
Director, Impact Aid Program
400 Maryland Ave., SW
Washington, DC 20202-6244**

When an LEA submits the application to the U.S. Department of Education, it must forward a complete copy of the application to its state educational agency (SEA). At the same time, if its state participates in the Executive Order 12372 review process, it must submit a copy of the application to its state's designated single point of contact.

**COVER PAGE
(PAGE 1)**

Emergency or Modernization Grant

Check either **Emergency Grant** or **Modernization Grant**. An applicant that wishes to apply for funding for more than one school facility must submit a separate application for each school facility. An applicant may submit both an emergency grant application and a modernization grant application for the same school facility on separate forms.

Federal Debt Delinquency

Check **Yes** if the applicant's organization is delinquent on any Federal debt. (This question refers to the applicant's organization and not to the person who signs as the authorized representative. Categories of debt include delinquent audit disallowances, loans and taxes.) Otherwise, check **No**.

Applicant's D-U-N-S Number

Enter the LEA's DUNS number that is used on the LEA's section 8003 or section 8002 application. This number also may be found on any Impact Aid formula payment voucher the LEA has received since 1999.

Applicant's Taxpayer Identification Number

Enter the LEA's taxpayer identification number as assigned by the Internal Revenue Service.

Applicant's Impact Aid Number

Enter the LEA's Impact Aid number that is used on the LEA's section 8003 or section 8002 application. This number also may be found on any Impact Aid formula payment voucher the LEA has received.

LEA Identification and Address

Enter the LEA's name and complete mailing address, which should match the name and address that the applicant provides to the Department of Education on Impact Aid formula applications.

Contact Person

Enter the name, title, phone and fax numbers, and e-mail address of the appropriate person to be contacted at the LEA if there are questions regarding this application. This may be a different person from the contact person that the applicant provides for its Impact Aid formula application(s).

Name of School Facility

Enter the name of the school facility for which funding is requested. An applicant that wishes to apply for funding for more than one school facility must submit a separate application for each school facility.

Enrollment – Section 8003 Applicants

Enter total enrollment in this school facility for school year 2001-2002 as of the survey date reported on the local educational agency's fiscal year 2003 application for section 8003.

Enrollment – Section 8002 Applicants

LEAs that applied for section 8002 but did not apply for section 8003 should enter total enrollment in this school facility and total enrollment in the LEA on the state count date in the Fall of school year 2001-2002.

Executive Order 12372 Review

Enter the date the LEA's application was submitted to its state for review. If the applicant's state does not participate in this review process or has not selected this program for review, enter N/A (for Not Applicable). See the appendix for additional information.

Authorized Representative Certification

Enter the name and title of the LEA's authorized representative. The representative must sign and date the cover page of the application (page 1), the Impact Aid Program Assurances and Certifications (page 12), the Assurances for Construction Programs (page 14), and the Additional Department of Education Construction Assurances (page 15).

The IAP cannot consider an application for funding unless it is complete and timely filed. This means that the forms and all the signature pages all must be submitted by the application deadline.

ADDITIONAL INFORMATION
(PAGE 2)

Interest in School Facility

Check **Own**, **Lease** or **Other**. If you check **Lease**, enter the expiration date of the lease. If you check **Other**, briefly describe the arrangement for use of the building.

Age of School Facility

Enter the year the facility was built. If this building has had major renovations or additions since the original construction, enter the year and describe the nature of the renovation (e.g., replacement of roof, replacement of heating, ventilation and air conditioning system, construction of additional classrooms). Provide the total square footage of the existing school facility.

Acreage in LEA

Enter the total acres of land within the boundaries of the LEA. Enter the total acres of nontaxable Federal property within the boundaries of the LEA. Applicants may include Federal property that is not eligible for payments under section 8002 in the second figure.

Bonded Indebtedness

Enter the maximum bonding capacity of the LEA. Enter the amount of bonded debt owed by the LEA. Both amounts must be as of the end of the agency's fiscal year 2001-2002.

Assessed Value

For each taxing jurisdiction within the LEA, enter the total assessed value of the real property (land and improvements) in the LEA that was taxed for school purposes for school year 2001-2002. Most LEAs have a single taxing jurisdiction and may use just one line on this form to enter their data. Some LEAs contain multiple jurisdictions such as townships or are located in more than one jurisdiction such as two counties and must use multiple lines on this form.

State Average Assessed Value Per Pupil

Enter the state average assessed value per pupil of real property (land and improvements) that was taxed for school purposes for school year 2001-2002. An applicant may need to obtain this information from its SEA.

TAX RATE INFORMATION
(PAGE 3)

Enter the local real property tax levy, in mills or dollars and cents, that was used to raise funds for capital expenditures for the local educational agency (LEA) for fiscal year 2001-2002. If the LEA does not have a separate tax rate for capital expenditures, enter the total tax rate for school purposes that was used for

fiscal year 2001-2002. Most local taxing jurisdictions use a single tax rate for school operations expenditures for all types of real property under their authority. LEAs with such a single tax rate will only need to use one line of this table. LEAs with multiple tax rates should use a separate line to report each type of property and corresponding tax rate. When funds for capital expenditures for the LEA are raised by more than one taxing jurisdiction, use separate lines to report property types and tax rates for each jurisdiction.

PROJECT NARRATIVE FOR EMERGENCY GRANT APPLICATION
(PAGE 4)

Enter the proposed start and end dates for the project.

Describe in detail the nature and scope of the emergency condition, including what components of the building are involved and how much of the building is affected. For example, a leak in the roof in a portion of the school facility that has caused damage to the walls and ceilings would require repairs to the roof as well as the affected areas of the interior. Include information on the proportion of the building occupants affected by the emergency condition.

Explain how the emergency condition adversely affects the health, safety and well-being of occupants of the school facility. Examples could be increased respiratory problems resulting from the presence of mold caused by water leaks, or classrooms that cannot be used because ceiling tiles are in danger of falling down.

If the project will increase the square footage of the school facility, specify the amount of square footage to be added.

Give the age of the facility systems associated with this project. For example, if you are requesting funds to replace the roof of the school facility, indicate the year in which the roof was last replaced.

Describe any actions the applicant has taken to respond to the emergency condition and why the applicant has been unable to resolve the condition.

Describe how the proposed project will address the emergency condition, and indicate the potential effects of delaying this project, such as increased future costs.

Describe the proposed project and budget in detail. Provide information on how the proposed project will address the emergency condition. Include a timeline of major activities such as design, contract award, and construction start and completion. Report other resources available to the LEA that can be used for this project. Include anticipated receipts, such as a state construction grant, that the LEA has not actually received yet.

Wherever possible, limit the length of this project narrative to the space provided on the form. If a second page is necessary, continue the narrative on one blank page, using the title on this form. Do not include drawings, designs, or other extraneous documents regarding proposed projects because reviewers will not consider them.

INDEPENDENT CERTIFICATION FOR EMERGENCY GRANT APPLICATION (PAGE 5)

An application for an emergency grant must include a signed statement on this form from an appropriate local official certifying that the deficiency described in the narrative for the proposed project threatens the health or safety of the occupants or prevents the use of all or a portion of the building. Appropriate local officials include individuals such as a local building inspector, a licensed architect, or a licensed engineer. The person providing this certification may not be a staff member of the applicant LEA.

PROJECT NARRATIVE FOR MODERNIZATION GRANT APPLICATION (PAGE 6)

Enter the proposed start and end dates for the project.

Describe in detail the need for the modernization of the school facility. This may include factors such as current or anticipated overcrowding, the inability to make use of effective technology, or the inability to offer a curriculum that meets contemporary state standards. Provide information that quantifies and explains the extent of the modernization need. For example, overcrowding could be evidenced by class sizes exceeding state standards or by the use of portable classrooms. An applicant requesting funds to build additional classrooms to alleviate overcrowding should provide information on the capacity of the current permanent facility and the current enrollment for the facility, including students attending school in portable classrooms. Anticipated overcrowding could be documented by population trends and enrollment projections or information about the planned expansion of federal activities. Additional space may also be needed to upgrade an educational program to meet current state standards. This might include such efforts as adding a science lab, computer lab, or media center. An entire building or a portion of a building may need to have its wiring replaced or upgraded in order to support the use of technology in the classrooms and elsewhere. Include information on the proportion of the building's occupants affected by the need for the modernization project.

If the project will increase the square footage of the school facility, specify the amount of square footage to be added.

Describe any actions the applicant has taken to respond to the condition requiring modernization and why the applicant has been unable to resolve the condition.

Describe how the proposed project will address the condition requiring modernization, and indicate the potential effects of delaying this project, such as increased future costs.

Describe the proposed project and budget in detail. Provide information on how the proposed project will address the modernization need. Include a timeline of major activities such as design, contract award, and construction start and completion. Report other resources available to the LEA that can be used for this project. Include anticipated receipts, such as a state construction grant, that the LEA has not actually received yet.

Wherever possible, limit the length of this project narrative to the space provided on the form. If a second page is necessary, continue the narrative on one blank page, using the title on this form. Do not include

drawings, designs, or other extraneous documents regarding proposed projects because reviewers will not consider them.

**JUSTIFICATION FOR REBUILDING
(PAGE 7)**

An applicant that believes that rebuilding would be less expensive or more cost effective than repairing or renovating the existing facility must provide a detailed justification, including cost estimates for both alternatives. The applicant may propose rebuilding only if the LEA holds title to the existing facility for which funding is requested.

Specify the total square footage of the proposed new facility.

Wherever possible, limit the length of this project narrative to the space provided on the form. If a second page is necessary, continue the narrative on one blank page, using the title on this form. Do not include drawings, designs, or other extraneous documents regarding proposed projects because reviewers will not consider them.

**CHILDREN WHO ATTENDED THIS SCHOOL FACILITY AND WHO WERE INCLUDED
ON TABLES 1 THROUGH 5 OF THE APPLICANT'S SECTION 8003 APPLICATION
(PAGES 8 THROUGH 11)**

Report on these pages those children included on Tables 1 through 5 of the applicant's section 8003 FY 2003 (school year 2001-2002) application who attended the school facility for which funding is requested.

Enter the code numbers, names and addresses of the properties on these forms in this application as they appeared on the section 8003 application. For each property, enter the numbers of children who attended the school facility for which funding is requested. It is not necessary to list properties for which none of the children on the section 8003 application attended this school facility.

**ASSURANCES AND CERTIFICATIONS
(PAGES 12 THROUGH 15)**

The authorized representative for the LEA should review these assurances and certifications for information and then sign and date each form. The signature of the LEA's representative commits the applicant to the assurances contained in the application, including the assurance that the applicant meets all statutory, regulatory and administrative requirements.

FINANCIAL INFORMATION

The Impact Aid Program will request audited financial reports for the preceding three years from highly ranked applicants before final award decisions are made. These reports will be used to verify the amount of available funds that could be used for this project. In cases where matching funds are required, additional documentation of in-kind contributions will be requested at that time, also.

The IAP may contact state officials to verify data provided by an LEA in this application or in any additional data request, including funds that an LEA may receive from a state school construction program.

Appendix

Intergovernmental Review of Federal Programs

This appendix applies to each program that is subject to the requirements of Executive Order 12372 (Intergovernmental Review of Federal Programs) and the regulations in 34 CFR part 79.

The objective of the Executive order is to foster an intergovernmental partnership and to strengthen federalism by relying on State and local processes for State and local government coordination and review of proposed Federal financial assistance.

Applicants must contact the appropriate State Single Point of Contact to find out about, and to comply with, the State's process under Executive Order 12372. Applicants proposing to perform activities in more than one State should immediately contact the Single Point of Contact for each of those States and follow the procedure established in each of those States under the Executive order. A listing containing the Single Point of Contact for each State is included in this appendix.

In States that have not established a process or chosen a program for review, State, area-wide, regional, and local entities may submit comments directly to the Department.

Any State Process Recommendation and other comments submitted by a State Single Point of Contact and any comments from State, area-wide, regional, and local entities must be mailed or hand-delivered by the date indicated in the actual application notice to the following address: The Secretary, EO 12372—CFDA #84-041C, U.S. Department of Education, Room 7W301, 400 Maryland Avenue, SW., Washington, DC 20202.

Proof of mailing will be determined on the same basis as applications (see 34 CFR 75.102). Recommendations or comments may be hand-delivered until 4:30 p.m. (Washington, DC time) on the date indicated in the actual application notice.

PLEASE NOTE THAT THE ABOVE ADDRESS IS NOT THE SAME ADDRESS AS THE ONE TO WHICH THE APPLICANT SUBMITS ITS COMPLETED APPLICATION. DO NOT SEND APPLICATIONS TO THE ABOVE ADDRESS.

The list below, prepared by the U.S. Department of Education, is an unofficial version of the State Single Point of Contact (SPOC) List published by the Office of Management and Budget (OMB). The Department has made every effort to ensure the accuracy of the information contained in this unofficial version. It reflects those changes made by OMB as of 08/15/01. The only official and up to date version of the State Single Point of Contact (SPOC) List is posted on the Grants Management section of the OMB web site:

<http://www.whitehouse.gov/omb/grants/spoc.html>. You may review and/or download the Adobe pdf (portable document format) version of this document at the aforementioned site. Please include this statement in any reproduction of this unofficial list.

You are strongly encouraged to access the Intergovernmental Review (SPOC List) link to the Grants Management Information section of the OMB web page regularly in the course of completing grant applications to be submitted to your designated State Single Point of Contact (SPOC). If you do not have access to the Internet, please use the list below to contact the office or individual listed in order to confirm the State Single Point of Contact (SPOC).

STATE SINGLE POINTS OF CONTACT (SPOCs)

It is estimated that in 2001, the Federal Government will outlay \$305.6 billion in grants to State and local governments. Executive Order 12372, "Intergovernmental Review of Federal Programs," was issued with the desire to foster the intergovernmental partnership and strengthen federalism by relying on State and local processes for the coordination and review of proposed Federal financial assistance and direct Federal development. The Order allows each State to designate an entity to perform this function. Below is the official list of those entities. For those States that have a home page for their designated entity, a direct link has been provided on the official version <http://www.whitehouse.gov/omb/grants/spoc.html>.

States that are not listed on this page have chosen not to participate in the intergovernmental review process, and therefore do not have a SPOC. If you are located within one of these States, you may still send application material directly to a Federal awarding agency.

Contact information for Federal agencies that award grants can be found in Appendix IV of the Catalog of Federal Domestic Assistance [<http://www.cfda.gov/public/cat-app4-index.htm>].

ARKANSAS	CALIFORNIA
Tracy L. Copeland Manager, State Clearinghouse Office of Intergovernmental Services Department of Finance and Administration 1515 W. 7 th Street, Room 412 Little Rock, Arkansas 72203 Telephone: (501) 682-1074 FAX: (501) 682-5206 tlcopeland@dfa.state.ar.us	Grants Coordination State Clearinghouse Office of Planning and Research P.O. Box 3044, Room 222 Sacramento, California 95812-3044 Telephone: (916) 445-0613 FAX: (916) 323-3018 state.clearinghouse@opr.ca.gov

<p style="text-align: center;">DELAWARE</p> <p>Sandra R. Stump Executive Department Office of the Budget 540 S. Dupont Highway , 3rd Floor Dover, Delaware 19901 Telephone: (302) 739-3323 FAX: (302) 739-5661 sandy.stump@state.de.us</p>	<p style="text-align: center;">DISTRICT OF COLUMBIA</p> <p>Luisa Montero-Diaz Office of Partnerships and Grants Development Executive Office of the Mayor District of Columbia Government 414 4th Street, NW, Suite 530 South Washington, DC 20001 Telephone: (202) 727-8900 FAX: (202) 727-1652 opgd.eom@dc.gov</p>
<p style="text-align: center;">FLORIDA</p> <p>Lauren P. Milligan Florida State Clearinghouse Florida Department of Environmental Protection 3900 Commonwealth Blvd., Mail Station 47 Tallahassee, Florida 32399-3000 Telephone: (850) 245-2161 FAX: (850) 245-2190 lauren.milligan@dep.state.fl.us</p>	<p style="text-align: center;">GEORGIA</p> <p>Barbara Jackson Georgia State Clearinghouse 270 Washington Street, SW Atlanta, Georgia 30334 Telephone: (404) 656-3855 FAX: (404) 656-7901 gach@mail.opb.state.ga.us</p>
<p style="text-align: center;">ILLINOIS</p> <p>Roukaya McCaffrey Department of Commerce and Economic Opportunities 620 E. Adams, 6th Floor Springfield, Illinois 62701 Telephone: (217) 558-0188 FAX: (217) 558-0473 roukaya.mccaffrey@illinoisbiz.biz</p>	<p style="text-align: center;">IOWA</p> <p>Steven R. McCann Division of Community and Rural Development Iowa Department of Economic Development 200 East Grand Avenue Des Moines, Iowa 50309 Telephone: (515) 242-4719 FAX: (515) 242-4809 steve.mccann@ided.state.ia.us</p>
<p style="text-align: center;">KENTUCKY</p> <p>Ron Cook Department for Local Government 1024 Capital Center Drive, Suite 340 Frankfort, Kentucky 40601 Telephone: (502) 573-2382 FAX: (502) 573-2512 ron.cook@mail.state.ky.us</p>	<p style="text-align: center;">MAINE</p> <p>Joyce Benson State Planning Office 184 State Street 38 State House Station Augusta, Maine 04333 Telephone: (207) 287-3261 Telephone: (207) 287-1461 (direct) FAX: (207) 287-6489 joyce.benson@state.me.us</p>

<p style="text-align: center;">MARYLAND</p> <p>Linda C. Janey, J.D. Director, Capital Plng. & Devel. Review Maryland Department of Planning 301 West Preston Street – Room 1104 Baltimore, Maryland 21201-2305 Telephone: (410) 767-4490 FAX: (410) 767-4480 linda@mail.op.state.md.us</p>	<p style="text-align: center;">MICHIGAN</p> <p>Richard Pfaff Southeast Michigan Council of Governments 535 Griswold, Suite 300 Detroit, Michigan 48226 Telephone: (313) 961-4266 FAX: (313) 961-4869 pfaff@semcog.org</p>
<p style="text-align: center;">MISSISSIPPI</p> <p>Cathy Mallette Clearinghouse Officer Department of Finance and Administration 1301 Woolfolk Building, Suite E 501 North West Street Jackson, Mississippi 39201 Telephone: (601) 359-6762 FAX: (601) 359-6758</p>	<p style="text-align: center;">MISSOURI</p> <p>Angela Boessen Federal Assistance Clearinghouse Office of Administration P.O. Box 809 Truman Building, Room 840 Jefferson City, Missouri 65102 Telephone: (573) 751-4834 FAX: (573) 522-4395 igr@mail.oa.state.mo.us</p>
<p style="text-align: center;">NEVADA</p> <p>Heather Elliott Department of Administration State Clearinghouse 209 E. Musser Street, Room 200 Carson City, Nevada 89701 Telephone: (775) 684-0209 FAX: (775) 684-0260 helliot@govmail.state.nv.us</p>	<p style="text-align: center;">NEW HAMPSHIRE</p> <p>Jeffrey H. Taylor Director, New Hampshire Office of State Planning Attn: Intergovernmental Review Process Mike Blake 2½ Beacon Street Concord, New Hampshire 03301 Telephone: (603) 271-2155 FAX: (603) 271-1728 jtaylor@osp.state.nh.us</p>
<p style="text-align: center;">NEW MEXICO</p> <p>Ken Hughes Local Government Division Room 201, Bataan Memorial Building Santa Fe, New Mexico 87503 Telephone: (505) 827-4370 FAX: (505) 827-4948 khughes@dfa.state.nm.us</p>	<p style="text-align: center;">NEW YORK</p> <p>Linda Shkreli Office of Public Security Homeland Security Grants Coordination 633 3rd Avenue New York, New York 10017 Telephone: (212) 867-1289 FAX: (212) 867-1725 jeanette.furney@ncmail.net</p>

<p style="text-align: center;">NORTH DAKOTA</p> <p>Jim Boyd Division of Community Services 600 East Boulevard Ave, Dept 105 Bismarck, North Dakota 58505-0170 Telephone: (701) 328-2094 FAX: (701) 328-2308 jboyd@state.nd.us</p>	<p style="text-align: center;">RHODE ISLAND</p> <p>Kevin Nelson Department of Administration Statewide Planning Program One Capitol Hill Providence, Rhode Island 02908-5870 Telephone: (401) 222-2093 FAX: (401) 222-2083 knelson@doa.state.ri.us</p>
<p style="text-align: center;">SOUTH CAROLINA</p> <p>Omeagia Burgess Budget and Control Board Office of State Budget 1122 Ladies Street, 12th Floor Columbia, South Carolina 29201 Telephone: (803) 734-0494 FAX: (803) 734-0645 aburgess@budget.state.sc.us</p>	<p style="text-align: center;">TEXAS</p> <p>Denise S. Francis Director, State Grants Team Governor's Office of Budget and Planning P.O. Box 12428 Austin, Texas 78711 Telephone: (512) 305-9415 FAX: (512) 936-2681 dfrancis@governor.state.tx.us</p>
<p style="text-align: center;">UTAH</p> <p>Clare Walters Utah State Clearinghouse Governor's Office of Planning and Budget State Capitol, Room 116 Salt Lake City, Utah 84114 Telephone: (801) 538-1535 FAX: (801) 538-1547 cwalters@utah.gov</p>	<p style="text-align: center;">WEST VIRGINIA</p> <p>Fred Cutlip Director, Community Development Division West Virginia Development Office Building #6, Room 553 Charleston, West Virginia 25305 Telephone: (304) 558-4010 FAX: (304) 558-3248 fcutlip@wvdo.org</p>
<p style="text-align: center;">WISCONSIN</p> <p>Jeff Smith Section Chief, Federal/State Relations Wisconsin Department of Administration 101 East Wilson Street, 6th Floor P.O. Box 7868 Madison, Wisconsin 53707 Telephone: (608) 266-0267 FAX: (608) 267-6931 jeffrey.smith@doa.state.wi.us</p>	<p style="text-align: center;">AMERICAN SAMOA</p> <p>Pat M. Galea'I Federal Grants/Programs Coordinator Office of Federal Programs/Office of the Governor Department of Commerce American Samoa Government Pago Pago, American Samoa 96799 Telephone: (684) 633-5155 Fax: (684) 633-4195 pmgaleai@samoatelco.com</p>

<p style="text-align: center;">GUAM</p> <p>Director Bureau of Budget and Management Research Office of the Governor P.O. Box 2950 Agana, Guam 96910 Telephone: 011-671-472-2285 FAX: 011-671-472-2825 jer@ns.gov.gu</p>	<p style="text-align: center;">PUERTO RICO</p> <p>Jose Caballero / Mayra Silva Puerto Rico Planning Board Federal Proposals Review Office Minillas Government Center P.O. Box 41119 San Juan, Puerto Rico 00940-1119 Telephone: (787) 723-6190 FAX: (787) 722-6783</p>
<p style="text-align: center;">NORTHERN MARIANA ISLANDS</p> <p>Ms. Jacoba T. Seman Federal Programs Coordinator Office of Management and Budget Office of the Governor Saipan, MP 96950 Telephone: (670) 664-2289 FAX: (670) 664-2272 omb.jseman@saipan.com</p>	<p style="text-align: center;">VIRGIN ISLANDS</p> <p>Ira Mills Director, Office of Management & Budget # 41 Norre Gade Emancipation Garden Station, Second Floor Saint Thomas, Virgin Islands 00802 Telephone: (340) 774-0750 FAX: (340) 776-0069 Irmills@usvi.org</p>

Changes to this list can be made only after OMB is notified by a State's officially designated representative. E-mail messages can be sent to mgrants@omb.eop.gov. If you prefer, you may send correspondence to the following postal address:

Attn: Grants Management
Office of Management and Budget
New Executive Office Building, Suite 6025
725 17th Street, NW
Washington, DC 20503

Please note: Inquiries about obtaining a Federal grant should not be sent to the OMB e-mail or postal address shown above. The best source for this information is the Catalog of Federal Domestic Assistance (CFDA) [<http://www.cfda.gov/>].